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Addendum 1 - HCJFS Request for Proposal 07-023, Out of School Recovery Program

To All Potential Proposers:

Change of Language to the RFP: The following Section and language is officially changed in this RFP. Section 3.6, Addenda to RFP, second paragraph is hereby changed and will read as follows:

In the event modifications, clarifications, or additions to the RFP become necessary, all Providers who registered for the RFP will be notified and will receive the addenda via fax or e-mail. In the unlikely event emergency addenda by telephone inquiry are necessary, the HCJFS Contact Person, or designee, will be responsible for contacting only those Providers who have registered or expressed an interest in this RFP.

Questions and Answers

Q1. What is the maximum award for each year of the Out of School Recovery Program?

A: \$250,000 in year one. Subsequent years depend entirely on if and what volume of TANF dollars are devoted to this priority.

Q2. Can years 2 and 3 increase for cost of living or will it be flat funded?

A: They will not necessarily be flat funded. Please submit budgets to reflect your business needs.

Q3. Is there a maximum indirect cost rate?

A: No more than 15% of total award. The amount must be for actual costs and documentation must be provided. *NOTE* We are looking for lowest and best



Q4. Are indirect costs allowed at all, and, if so, what percentage?

A: See answer to question #3

Q5. I also didn't see any place that stated how much we can request?

A: If they are referring to cost per contract, the total amount available for this program for the first year is \$250,000.00.

Q6. Is cost sharing/match required?

A: Not that I know of. Leveraging funds is encouraged

Q7. What does this sentence mean? 'G. To meet their goals students must be engaged in youth initiated activity supported by their Individual Service Plan (ISP) at least four (4) times per month.'

A: The youth must be actively engaged in this activity and documentation of that engagement must exist. The particular activities will depend on your program design, but phone contact would, for example, be inadequate.

Q8. Cincinnati State has a federally negotiated indirect rate of 34%. Can we use a flat rate of 8% instead of assigning specific costs by category?

A: No. The Indirect Cost must be specifically allocated for this program. These costs should not be something that is reimbursed by your Federal contract. Any indirect cost included should be cost above and beyond that and you should be able to show that these are additional costs.

Q9. Can the unit of service be a consumer served as is common in some other contracts?

A: Yes, as long as the method and implications are not contrary to any of the language in the RFP.

Q10. With regard to the (h) Program Quality Documents and (i) Brochures describing services provided by the agency, are you wanting to see documents and brochures that relate to the providers pre-existing programs or are you expecting a provider to have created brochures and student contracts and other document in advance of getting funding in order to attach them to the application.

A: We do not want you to create any new material. We do want to see if you have material that reflects on your capacity to deliver this or a similarly complex service.

