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June 18, 2008

**HCJFS REQUEST FOR PROPOSAL
FOSTER CARE SERVICES RFP08-008**

ADDENDUM 1

To All Potential Proposers:

Corrections to RFP

Page 11, Section 2.3 Budget and Cost Considerations.

As read: ...Budgets and Unit Rates must be submitted in the form provided as Attachment C.

Added language.....Budgets and Unit Rates must be submitted in the form provided as Attachment C. *All Registered providers will be sent an electronic budget file in Excel format. All providers submitting a proposal shall include a hardcopy of the budget in the proposal and also submit the budget electronically to the contact person identified in section 3.2 HCJFS Contact Person for the initial contract term and each of the two (2) optional renewal years (Contract Years 2008-2009, 2009-2010 and 2010-2011.) If you are unable to submit an electronic copy of your budget, you shall include a statement in the budget narrative explaining the reason.*

Note: the softcopy of the budget **and your proposals** must be received by the due date specified in the RFP. The softcopy budget must match the hardcopy in your proposal.

Page 25, 3.1 Program Schedule

As read: RFP Issued Fri., July 13, 2008

Change to read: RFP Issued Fri., June 13, 2008

Adult Services/421-LIFE • Cash Assistance • Child Care Services
Child Support Services • Children's Services/241-KIDS • Employment and Training
Food Stamps • Medicaid • Mt. Airy Shelter • Tuberculosis Control



Page 26 as read:

3.3 Registration for the RFP Process

**EACH PROVIDER MUST REGISTER FOR AND RESPOND TO THIS RFP TO BE CONSIDERED.
THE DUE DATE TO REGISTER IS WEDNESDAY, JUNE 16, 2008, NO LATER THAN 4:45 P.M. EST.**

Change to read:

3.3 Registration for the RFP Process

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Questions received prior to RFP Conference

Q1. We are a national organization headquartered in Columbus, Ohio with offices in several areas of Ohio, including Hamilton County. Other affiliates operate in West Virginia, Indiana, Illinois, Georgia, Florida and South Carolina. In late 2005 the Board of Directors decided to merge all of the various state affiliates into one national organization under one name. To date, 4 of the 7 states have completed the merger. Current plan is for Ohio to become part of the national organization by the end of 2008 or in the first quarter of 2009.

If we respond to the RFP as the local affiliate and then become part of the national organization after the effective date of the contract, will it be possible to simply amend the contract from the local affiliate to national organization in order for us to remain in the pool of agencies?

If this is not possible, can you suggest another alternative for us?

A: The process is a little more involved than simply amending the contract; however, we do have a means of remaining in contract if/when the local affiliate merges with the national organization.

Q2. Your RFP indicated this is for neighborhood-based foster care. We are asking if we can submit a proposal for in regards to the provision of FC services for youth stepping out of residential treatment?

A: Please refer to the answer to question 3 below.



Q3. We are a children's services organization in Cuyhoga County with offices in Summit and Lorain counties as well. We provide foster care, adoption, residential treatment and community based services for children and families. We are currently and have in the past served children from Hamilton County in our residential treatment program. We would not be prepared at this time to set up neighborhood based foster care services in Hamilton County, but would like to know if a letter of understanding can be drawn up with you to serve Hamilton County children with foster care services as a step down to residential treatment here in Cuyahoga, Summit or Lorain counties?

A: HCJFS is willing to accept proposals from agencies outside of Hamilton County. Although our preference is to provide community-based services, this is not always possible. Also, we are always looking for providers who offer an array of services which can allow children to transition to lower levels of care without having to change providers, location, etc.

Additionally, would like to provide foster care services for children if kinship family members are identified in these three counties, here in Northeast Ohio for those cases?

We would like to provide foster care services to Hamilton County children under these situations. Perhaps an agreement to work on a case by case basis would make sense. Can we write a letter of understanding instead of a full response to this RFP stating the cases for which we feel qualified to address and our rate instead of a budget? It would be impossible for us to predict how often such exceptions would occur, so making a formal budget would be difficult. Additionally our response to your RFP would be riddled with disclaimers as we are not local.

Please let us know what information you would need from us in order to create such an understanding.

A: You can address all of this in your proposal. All services provided must have a detailed description on the service and the budget must be completed to justify the unit rate. I believe counties work with kinship situations in different ways and offer different services. We do currently have a Kinship RFP listed on our website at www.hcjfs.hamilton-co.org which you may be interested in viewing to see if you have an interest in registering for that RFP.

HCJFS will not entertain a letter of understanding via the RFP process.

