



Board of Commissioners:

Greg Hartmann, David Pepper, Todd Portune

County Administrator: Patrick J. Thompson

Director: Moira Weir

General Information: (513) 946-1000

General Information TDD: (513) 946-1295

www.hcifs.org

www.hcadopt.org

www.hcfoster.org

22 E. Central Parkway • Cincinnati, Ohio 45202

(513) 946-1768 • Fax: (513) 946-2384

E-mail: barnem@jfs.hamilton-co.org

July 2, 2009

**HCJFS REQUEST FOR PROPOSAL
NON-EMERGENCY TRANSPORTATION SERVICES
RFP MB1109R**

ADDENDUM 1

To All Potential Proposers:

HCJFS Panel: Maggie Barnett, Jerry O'Flynn, Gayle Foster, Debbie Brown, Sheila Bass, Anna Lee and Gerry Bachman

Providers Present: Petermann LTD, NextLevel Transportation Services, MTM, Inc, First Transit Inc

Correction to RFP

Page 40, Section 5.8 Campaign Contribution Declaration ...Attachment G

Correction: This section has been deleted from the RFP. Attachment G will not need to be submitted with proposal(s).

Correction: Page 35 Section 5.3 Contract Period, Funding & Invoicing RFP Invoices #1: currently reads...which is submitted to HCJFS more than ninety (90) ...

Change to read...which is submitted to HCJFS more than sixty (60)...

Attached: Electronic budget

Reminder.....Budgets and Unit Rate must be submitted in the form provided as Attachment C. *All Registered providers will be sent an electronic budget file in Excel format. All providers submitting a proposal shall include a hardcopy of the budget in the proposal and also submit the budget electronically to the contact person identified in section 3.2 HCJFS Contact Person. If you are unable to submit an electronic copy of your budget, you shall include a statement in the budget narrative explaining the reason.*

Note: the softcopy of the budget **and your proposals** must be received by the due date specified in the RFP. The softcopy budget must match the hardcopy in your proposal.

Adult Services/421-LIFE • Cash Assistance • Child Care Services
Child Support Services • Children's Services/241-KIDS • Employment and Training
Food Stamps • Medicaid • Mt. Airy Shelter • Tuberculosis Control



Questions & Answers from RFP Conference

Q1. Is there a cost advantage for doing all three proposals? How do we account for that? In other words, if there is a price for all three that price will be different than given two of three or one of three.

A. HCJFS will entertain proposals seeking to deliver either a single NET service (Traditional, Children's Services Customers, or for Pregnancy Related Services/Healthchek Customers), or for any combination of two or for all three populations.

Each proposal an organization submits will be evaluated based on its own individual merits for its responsiveness to the RFP and rate competitiveness. For example, an organization might submit three proposals, one for traditional services only, one for Traditional and Pregnancy Related Services/Healthchek customers and a third for all three service customers.

Q2. If Vendor wants to do all three populations will they have to submit three proposals?

A. NO. See Answer to Q1.

Q3. Who is the current provider?

A. Petermann, LTD

Q4. Do you consider transportation providers subcontractor?

A. No, but transportation vendors may subcontract. HCJFS must approve any subcontractor.

Q5. Please clarify who can request transportation? Does the county staff make the request or the client or both?

A. The client (customer) makes the request for transportation to HCJFS. HCJFS verifies eligibility and send authorization to vendor for transportation.

Q6. Please clarify this contract does not include any wheelchair vehicles.

A. Correct. There may be some instances where a client has an attendant who can collapse the wheelchair, as needed. There may be other instances where the vendor may be required to assist a customer in a wheelchair, if the customer is able to transfer from the wheelchair to the vehicle and there is no attendant present.



Q7. Please define a unit rate?

- A. Per the RFP: pg. 21, Unit Rate calculation of the trip rate per leg per person**
- B. Change language in the RFP page 35 to read... Vendor shall invoice the NET fiscal Coordinator a per leg (one-way) per person basis.**

Q8. Pages 21, Section 2.3 Monitor wage no more than Federal wage. This is below current market level.

- A. OAC Rule 5101:3-24-02(B) (4) requires that, "When medically necessary, an attendants (monitor) salary is reimbursable at the current federal minimum wage up to eight hours per day. Attendant is defined as a person who accompanies the consumer who is unable to travel independently during a Medicaid covered service.**

Q9. Attachment A: Unit Rate for 24 months (?) Told to do separate budget for 2010 – 2011, 2011-20012. Does this allow for cost of living allowance (COLA)?

- A. Yes. Cost of living increase is allowed in the budget. However, this is a business decision that must be made by each Vendor.**

Q10. August 12, 2009 when proposals are due is this a public opening?

- A. No**

