REQUEST FOR PROPOSAL REGISTRATION FORM

**RFP KB04-22R**

for

**Telephone Interpretation**

**All inquiries regarding this RFP are to be in writing and are to be emailed to:**

## Kris Bullock

**Email:** *Hamil\_ContractServicesProcurementbullock@jfs.ohio.gov*

The Hamilton County Job and Family Services (HCJFS) will not entertain any oral questions regarding this **RFP**. *Other than to the above specified person, no bidder may contact any HCJFS, county official, employee, project team member or evaluation team member.* Providers are not to schedule appointments or have contact with any of the individuals connected to or having decision-making authority regarding the award of this **RFP.** **Inappropriate contact may result in the rejection of the Provider’s Proposal. This includes attempts to influence the RFP process, evaluation process or the award process by Providers who have submitted bids or by others on their behalf.**

By faxing this completed page to the HCJFS Contract Services you will be registering your company’s interest in this RFP, attendance at the pre-proposal conference and all ensuing addenda. Your signature is an acknowledgement that you have read and understand the information contained on this page.

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| --- | --- |
| **DATE:** |  |
| **COMPANY NAME:** |  |
| **ADDRESS:** |  |
| **REPRESENTATIVE’S NAME** |  |
| **TELEPHONE NUMBER** |  |
| **FACSIMILE NUMBER:** |  |
| **EMAIL ADDRESS:** |  |
| **NUMBER OF PEOPLE ATTENDING PRE-PROPOSAL CONFERENCE:** |  |
| **SIGNATURE:** |  |

Registration helps insure that vendors will receive any addenda or correspondence regarding this RFP in a timely manner. The HCJFS will not be responsible for the timeliness of delivery via the U.S. Mail.

 **\*RFP Registration Forms are due: 1/09/2023**

**Only vendors registering for the RFP will be considered for a contract. All other vendors will be disqualified.**

**Please email this completed page to HCJFS Contract Services at:** *Hamil\_ContractServicesProcurementbullock@jfs.ohio.gov*