

July 27, 2022

**HCJFS REQUEST FOR PROPOSAL  
RESOURCE FAMILY PLACEMENT SERVICES  
TRADITIONAL AND TREATMENT FOSTER CARE  
RFP SC01-22R**

**ADDENDUM 3**

**Questions asked after RFP Conference**

- Q1.** On Attachment A, are we able to propose Unit Rates, IV-E Admin Ceiling Cost, and IV-E Maintenance Ceiling Cost that exceeds our current statewide IV-E rates?
- A.** No. However, HCJFS reserves the right to exceed the 3% increase in alignment with the annual CPI or Inflation Factor used by ODJFS.
- Q2.** Will HCJFS accept proposed annual rate increases that are tied to the Consumer Price Index (CPI), even if the CPI is greater than 3% in any given year?
- A.** See response for Q1.
- Q3.** Will HCJFS accept proposed annual rate increases that are tied to the annual ODJFS Inflation Factor that is applied in the annual statewide cost reporting process, even if the inflation factor is greater than 3% in any given year?
- A.** See response for Q1.
- Q4.** What is the process for Providers to request the required juvenile record check for children in the foster home?
- A.** The juvenile record check is run weekly for all youth coming into care. The results are provided to the care managers. The care managers ensure all information is documented on the 3224. If new information is inputted on the 3224, the 3224 is provided to the network to provide to the resource parent.

The actual report may be requested through the Care Manager and/or the Wrap Back Coordinator.

**Q5.** How long is the HCJFS visitation training and what does the curriculum entail? Can we supplement the training with a Visit Coach model?

**A.** The training is scheduled for 4 hours, which includes presentation, discussion, and role play activities. The curriculum entails definition of practice, goals of program, how to implement and document, and how to address concerns.

To provide extra support for resource families, the Visit Coach model can supplement the training, but not replace. This additional coaching would be at the discretion of the network Provider.

**Q6.** How often is the HCJFS parent time visitation training offered?

**A.** At this time, we do not have a planned schedule. More information will be presented as details are processed. The program is envisioned to “train the trainer” so once network administrators are trained, they can provide training to staff and resource families.

**Q7.** What are the transportation expectations for emergency placements? Are they different?

**A.** Transportation expectations remain the same for all placements.

**Q8.** On page 14, #13 it says, “Individual and family therapy provided on-site or arranged within the community and provided through a qualified clinician.” What is considered “on-site?” Client’s home? Provider office? Can telehealth be provided as part of the treatment?

**A.** In this instance, “on-site” includes parental homes, Provider offices, or other locations agreed upon within the community. Telehealth should be utilized minimally and after discussion/approval from the family permanency team.

**Q9.** Please define what is included in “wrap-around” services?

**A.** Wrap-around services are services/treatment plans developed with the child and family at the center. These services are individualized to the child and family, community based, and utilized to support youth exhibiting difficult behaviors. These services often include therapeutic services (both traditional and creative), mentoring, community programming, etc.

**Q10.** Can qualified Case Managers complete assessments?

**A.** Case managers who are qualified may complete assessments to assist in identifying youth needs. However, a case manager is unable to serve a dual role as counselor for the youth.



**Q11.** On page 22, I., it says “Provide copies of data outcomes and reports for the past 12 months of service.” Should this time period be from July 1, 2021 to June 30, 2022?

**A.** Yes.

Adult Protective Services (421-LIFE) • Cash & Food Assistance • Medicaid • Child Care Services  
Child Support Enforcement • Children’s Services (241-KIDS) • Workforce Development



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