

December 21, 2021

ADDENDUM #1
RFP KB01-21R
CHILDREN'S SERVICES TRANSPORTATION

QUESTIONS FROM BIDDERS CONFERENCE:

- Q1. Historically, what has the volume of trips been year to year?
- A1. In the RFP what you see is the averages for 2019, 2020 (unique year) and up to date 2021. HCJFS cannot make any guarantees. Trip legs are what are scheduled, not what is completed. Looked at the last 6 months, this population has a 50% no show/cancellation rate. Around 638 trips per month.
- Q2. What pricing does the county expect? The RFP mentions a trip leg rate of \$31.10. Would there be any flexibility with this?
- A2. Your pricing should be what is needed for your company to meet the requirements of the contract. The service is not limited to this rate. You will get a sense of needed monies when you are working on your budget. There is no expectation for pricing. Pricing varies widely from contract to contract.
- Q3. Who is the incumbent for the RFP from previous years?
- A3. The current vendor is Universal Transportation Systems L.L.C. dba UTS. UTS has held the contract since 2018. Before that the provider was MTM Transit L.L.C. fka Ride Right L.L.C.
- Q4. Is there a way to get the previous years contract with the last incumbent? This will help us be as competitive as possible.
- A4. Yes the previous contracts will be put in an addendum and are attached as Attachment 1 & 2.

- Q5. What would be the main major differences in terms of level of service between NET and Child Services?
- A5. This service is "Door to Door". The driver is to maintain responsibility from door at pick up to the door to where they are going. They must transfer custody to an appropriate adult. Driver must always know who they are handing the child off too.
- Q6. How many providers are you looking to partner with?
- A6. Historically we have used one Provider, but HCJFS is open to contracting with more than one Provider.

ADDITIONAL CHANGES

Section 2.0 of the RFP currently reads:

2.0 PROVIDER PROPOSAL

It is required all proposals be submitted in the format as described in this section.

A. Hardcopy Requirements

- All proposal pages must be numbered sequentially from beginning to end, including attachments.
- Each proposal should not exceed a total of 300 pages.
- Each submission must have one signed original proposal and five (5) copies.
- One of the five (5) copies must be submitted as single-sided.
- Each proposal must be written in twelve (12) point font.

B. Electronic Requirements

- Budget in unlocked Excel format.
- Original proposal on a CD or flash drive in a pdf format and the pages must be numbered from 1 - 300



Proposals are to be prepared in such a way as to provide a straightforward, concise delineation of capabilities to satisfy the requirements of this RFP. Expensive bindings, colored displays, promotional materials, etc., are not necessary or desired. Emphasis should be concentrated on conformance to the RFP instructions, responsiveness to the RFP requirements, and on completeness and clarity of content.

Change to read:

2.0 Provider Proposal

HCJFS will accept proposals **via e-mail** for this RFP. Please note the maximum file size for proposals being submitted is 24MB. Proposals should be sent to the RFP Contact Person at:

A. Document Requirements

- All proposal pages must be numbered sequentially from beginning to end, including attachments.
- Each proposal should not exceed a total of 300 pages.
- Proposal in a pdf format and the pages must be numbered from 1 - ???.
- Each proposal must be written in twelve (12) point font.
- Budget in unlocked Excel format.

Proposals are to be prepared in such a way as to provide a straightforward, concise delineation of capabilities to satisfy the requirements of this RFP. Promotional materials, etc., are not necessary or desired. Emphasis should be concentrated on conformance to the RFP instructions, responsiveness to the RFP requirements, and on completeness and clarity of content.

Section 3.2 of the RFP currently reads:

Section 3.2 RFP Contact Person

3.2 RFP Contact Person

All questions and /or comments regarding this proposal must be presented in writing and may be mailed, e-mailed or faxed to the RFP Contact Person identified below is:

Kris Bullock

Hamilton County Department of Job & Family Services

Adult Protective Services (421-LIFE) • Cash & Food Assistance • Medicaid • Child Care Services
Child Support Enforcement • Children's Services (241-KIDS) • Workforce Development



CREDIBILITY • INTEGRITY • ACHIEVEMENT

222 East Central Parkway, 3rd floor

Cincinnati, Ohio 45202

E-mail HCJFS_RFP_Communications@jfs.hamilton-co.org. Fax: (513) 946-2384

Change to read:

All questions and /or comments regarding this proposal must be presented in writing and may be mailed, e-mailed or faxed to the RFP Contact Person identified below is:

Sheila Bass will cover as the contact person from 12/16/21 through 1/2/2022.

Kris Bullock will return as the contact person 1/3/2022 through the end of the RFP process.

Hamilton County Department of Job & Family Services

222 East Central Parkway, 3rd floor

Cincinnati, Ohio 45202

E-mail HCJFS_RFP_Communications@jfs.hamilton-co.org.

Adult Protective Services (421-LIFE) • Cash & Food Assistance • Medicaid • Child Care Services
Child Support Enforcement • Children's Services (241-KIDS) • Workforce Development



CREDIBILITY • INTEGRITY • ACHIEVEMENT