REGISTRATION FORM DUE 2/2/2024

**RFP: SC01-24R,** **PARENTING EDUCATION SERVICES**

# January, 2024

**All inquiries regarding this RFP are to be in writing and are to be e-mailed to:**

## Sandra Carson

**Hamilton County Job and Family Services**

**Email:** **Hamil\_ContractServicesProcurementCarson@jfs.ohio.gov**

The Hamilton County Job and Family Services (HCJFS) will not entertain any oral questions regarding this RFP. *Other than to the above specified person, no bidder may contact any HCJFS employee, county official, project team member or evaluation team member.* Providers are not to schedule appointments or have contact with any of the individuals connected to or having decision-making authority regarding the award of this RFP. **Inappropriate contact may result in rejection of the Providers Proposal, including attempts to influence the RFP process, evaluation process or the award process by Providers who have submitted bids or by others on their behalf.**

By e-mailing this completed page to the HCJFS Contract Services Department, you will be registering your company’s interest in this RFP, attendance at the RFP Conference and all ensuing addenda. Your signature is an acknowledgement that you have read and understand the information contained on this page.

**Due date for this Registration Form is Noon February 2nd, 2024.**

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| --- | --- |
| **DATE:** |  |
| **COMPANY NAME:** |  |
| **ADDRESS (including city, state, zip code):** |  |
| **REPRESENTATIVE’S NAME** |  |
| **TELEPHONE NUMBER** |  |
| **FACSIMILE NUMBER:** |  |
| **EMAIL ADDRESS:** |  |
| **NUMBER OF PEOPLE ATTENDING RFP CONFERENCE:** |  |
| **SIGNATURE:** |  |

Registration helps insure that Providers will receive any addenda to or correspondence regarding this RFP in a timely manner. HCJFS will not be responsible for the timeliness of delivery via the U.S. Mail.

**Please e-mail this completed page to RFP Contact Person at**

**Hamil\_ContractServicesProcurementCarson@jfs.ohio.gov**