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ADDENDUM # 3

February 25, 2016

RFP# SB01-15R – Transportation for Non- Emergency Medicaid, Pregnancy Related & Healthchek Services

To All Registered Providers:

Section 3.5 Prohibited Contacts, currently reads:

3.5 Prohibited Contacts

The integrity of the competitive proposal process is very important to HCJFS in the administration of its business affairs, the residents of the County, and the providers that participate in the process of good faith. Behavior by providers that violate or attempt to manipulate the competitive proposal process in any way are taken very seriously.

Neither Provider nor its representatives should communicate with individuals associated with this program during the RFP process. If the Provider attempts any unauthorized communication, HCJFS will reject the Provider's proposal.

Individuals associated with this program include, but are not limited to the following:

- Public Officials (including members of the Board of County Commissioners);
- Program Managers and their staff assigned to the project;
- Issuing Officer;
- Individuals involved with the evaluation process;

- Any HCJFS employee working on the program except for the HCJFS Contact Person; and
- Employees of the requesting department or agency

Examples of unauthorized communications are:

- A. Telephone calls;
- B. Prior to the award being made, telephone calls, letters and faxes regarding the RFP process, interested Proposers, the program or its evaluation made to anyone other than the HCJFS Contact Person as listed in Section 3.2;
- C. Visits in person or through a third party attempting to obtain information regarding the RFP; and
- D. E-mail except to the HCJFS Contact Person, as listed in Section 3.2.

Section 3.5 Prohibited Contacts, is changed to read:

3.5 Prohibited Contacts

The integrity of the RFP process is very important to HCJFS in the administration of our business affairs, in our responsibility to the residents of Hamilton County, and to the Providers who participate in the process in good faith. Behavior by Providers which violates or attempts to manipulate the RFP process in any way is taken very seriously.

Neither Provider nor their representatives should communicate with individuals associated with the RFP process. If an interested Provider or anyone associated with an interested Provider attempts any unauthorized communication, Provider's proposal is subject to rejection.

Individuals associated with this RFP and related program include, but are not limited to the following:

- A. Public officials; including but not limited to the Hamilton County Commissioners; and
- B. Any HCJFS employees, except for the RFP Contact Person listed in Section 3.2.

Examples of unauthorized communications prior to the award of the contract, except to the RFP Contact Person listed in Section 3.2, including but are not limited to:

- A. Telephone calls;

B. Letters, emails, social media contacts and faxes regarding the RFP process, anything related to the RFP or the RFP process; and

C. Visits in person or through a third party attempting to obtain information regarding the RFP, anything related to the RFP or the RFP process.

Notwithstanding the above, there shall be no contact with anyone, including the RFP Contact Person after Friday, March 4, 2016.

The following are the questions and answers from the RFP Conference held Friday February 19, 2016 as well as additional questions received to date:

1. **Question:**

Are taxi Providers (companies) currently utilized for any service components?

Answer:

No

2. **Question:**

Who are the current Providers?

Answer:

Ride Right, LLC

3. **Question:**

How long have the current Providers provided this service?

Answer:

7/1/2012

4. **Question:**

Current Provider has 208 vehicles, but only 98 drivers?

Answer:

Yes

5. Question:

How many vehicles used for Day Treatment Partial Hospitalization (portion that can't be subbed)?

Answer:

80 vehicles are Ride Right – none dedicated to DT/PH

6. Question:

How many vehicles does each operate?

Answer:

Meda-Care - 98

UTS - 30

Ride Right - 80

7. Question:

How many are operated by Ride Right?

Answer:

80

8. Question:

Are all of these dedicated to the program?

Answer:

80 in Ride Right fleet not all 208

9. Question:

Please confirm that contractor can subcontract all but the 48% of trips related to Day Treatment?

Answer:

Yes

10. Question:

Names of current subcontractors service providers

Answer:

Universal Transportation Systems, LLC and Meda-Care Transportation Inc.

11. Question:

Who are the current subcontractors?

Answer:

See answer to number 10 above

12. Question:

Are subcontractors required to have same insurance requirements?

Answer:

Yes

13. Question:

Current trip rates, charged by the contractors?

Answer:

\$31.23 per leg

14. Question:

Rates for Transportation?

Answer:

See answer number 13.

15. Question:

Are return trips considered billable trips?

Answer:

Yes

16. Question:

Is the driving force unionized?

Answer:

No

17. Question

Copy of the CBA available?

Answer:

No – see answer to question #16

18. Question:

What percentage of trips are no-shows?

Answer:

No shows are not tracked separately from cancelations as to payment.

For the period 07/01/12 – 10/31/15

1,817,075 scheduled trips

1,043,555 reimbursed trips

19. Question:

Annual value of the contract?

Answer:

11M annually

Contract value per term:

7/1/2012 – 6/30/2014 - \$21,070,898.00

7/1/2014 – 6/30/2016 - \$22,313,450.00

20. Question:

Are there age/mileage requirements for the fleet?

Answer:

The program area recommends that vehicles not exceed 10 years in age or 150,000 miles. The key is maintaining a fleet which provides safe and reliable transport.

21. Question:

Do complaints flow through HCJFS, or does contractor take calls directly from consumers?

Answer:

Both, Prefer they go to contractor directly.

22. Question:

What is the average # of complaints per month?

Answer:

For 2014 and 2015, an average of 116 complaints were received per month.

23. Question:

Can we get a policy?

Answer:

Applicable HCJFS policies are in the RFP appendices

24. Question:

Will price be evaluated on 2 years base or 2 + 2 years?

Answer:

Both - Initial term and renewal term

25. Question:

Can we get a 4 week list of pick up points?

Answer:

The list is currently being developed and will be provided at a later date via a separate addendum.

26. Question:

How are all reservation completed?

Answer:

HCJFS authorizes Provider schedules and routes.

27. Question:

What system is used for scheduling?

Answer:

Determined by Provider. HCJFS approves, Provider schedules.

28. Question:

Will you provide a copy of today's sign in sheet?

Answer:

Yes - A copy of the sign in sheet is attached.

29. Question:

Addendum 1 states the due date has been changed to March 9, 2016. Please confirm this is an error and that the response due date is March 30, as stated in the RFP and on BidSync.

Answer:

Addendum 1 is not in error. The change is referring to HCJFS' deadline to respond to questions.

30. Question:

Please confirm if our interpretation of insurance requirements below is correct. If it is not, please explain.

Auto Limits:

Vehicles with a capacity of 6 or less (Sedans only) - \$1,000,000

Vehicles with a capacity of more than 6 (Everything but sedans) - \$5,000,000

General Liability

\$1 million with a \$2 million aggregate

Umbrella Liability

\$2,000,000 over the auto and g/l limits

Answer:

HCJFS cannot speak to the questioner's additional language referencing sedans, but the requirement of coverage and limits is correct.

2/19/14

RFP CONFERENCE FOR RFP# SB01-15R
FOR TRANSPORTATION FOR NON-EMERGENCY MEDICAID,
PREGNANCE RELATED AND HEALTHCARE SERVICES

PROVIDER NAME	REPRESENTATIVE'S NAME	TELEPHONE #	E-MAIL ADDRESS
American Logistics Company, LLC			
American Logistics Company, LLC			
Creating Ways Transportation Services			
First Transit, Inc	Jessira Hylander	513.316.0313	jessira.hylander@firsttransit.com
First Transit, Inc			

2/19/14

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FOR TRANSPORTATION FOR NON-EMERGENCY MEDICAID,
PREGNANCE RELATED AND HEALTHCARE SERVICES

Helping Today and Tomorrow Transportation			
Helping Today and Tomorrow Transportation			
LeFleur Transportation	Jane Lomar	601 853 1823	jane.lomar@lefleur.net
LeFleur Transportation			
Meda-Care Transportation Inc	David Siedentopf	859 805.5337	dsiedentopf@medacare.net
Meda-Care Transportation Inc			



2/19/16

RFP CONFERENCE FOR RFP# SB01-15R
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PREGNANCE RELATED AND HEALTHCARE SERVICES

MV Transportation Inc	Jason Curry Mike Roth	317-332-2700 513-319-1413	Jason.Curry @ mvtransit.com mroth @ mvtransit.com
MV Transportation Inc	Matthew Veach	630-987-9060	Matthew.Veach @ MVTransit.com
Ride Right LLC	JOEY HOYER	576-557-4581	johoyer@ride-right.net
Ride Right LLC	Andy Stelzer	513-254-3209	wastelster@ride-right.net
Southwest Transportation Services LLC	Valencia Khizhnyak	513-485-5692	stsciinci@yahoo.com
Southwest Transportation Services LLC			

2/19/16

RFP CONFERENCE FOR RFP# SB01-15R
FOR TRANSPORTATION FOR NON-EMERGENCY MEDICAID,
PREGNANCE RELATED AND HEALTHCARE SERVICES

Transdev, Inc		513 805-2584	Trina.Lewis@transdev.com
Transdev, Inc			
Universal Transportation Systems LLC		513-532-0991	cburser@uts-ohio.com
Universal Transportation Systems LLC			
Virtue Painting Inc			
Virtue Painting Inc			

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Meda - Care Transportation	Rod Galitsky	1513) 616-0544	rodgalitsky@gmail.com
First Transit	Tina Kirk	513 684 8721	tina.kirk@gmail.com

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Secure Transportation	Marti Helmers	562-741-0107	Schepman@securetransportation.com
First Transit	Emily Meier	513-419-8575	emily.meier@firstgroup.com
First Transit	Libby Kishor	513 362 4564	libby.kishor@firstgroup.com
Helping Today	Alexis Durham Daneisha Gibson	(513) 885-6007	gibsondc12@gmail.com