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April 28, 2016

**HCJFS REQUEST FOR PROPOSAL
GROUP HOME SERVICES
RFP SC02-16R**

ADDENDUM 3

Providers in attendance at RFP Conference:

Adriel, Inc.
Compassionate Support, LLC
Hearne House, Inc.
Kelly Youth Services
Lighthouse Youth Services
Momma's Place

My Brother's Keeper
National Youth Advocate Program
The Audrey House
The Pro Foundation
Unlimited Youth Services, Inc.
YOSI International

Questions asked during RFP Conference:

Q1. How many counties does RFP cover?

A. Only Hamilton County.

Q2. Will performance outcome measures be annually or quarterly?

A: The frequency for each measure is defined in the attached revised Performance Incentives exhibit.

Q3. If submitting as a new agency, should character references be submitted in lieu of the references from those who can speak to the services provided in the past (pg. 33)?

A: No. Only reference letters from agencies for whom services were provided similar in nature to what is requested by HCJFS. If you are a new agency and have not provided these services, explain this in your proposal.



Q4. Does state licensure need to be obtained prior to May 31, 2016?

A: State Licensure Requirements are addressed in section 2.8 A (3) of the RFP. Licensure - A copy of appropriate licensure from ODJFS, ODMH or other licensing agencies. If Provider does not have a finalized license by the end of the proposal selection process, Provider will be granted 60 days from the date of acceptance of the proposal to finalize its license or Provider's proposal will be disqualified.

Q5. Does insurance need to be obtained prior to May 31, 2016?

A: No. However, the contract cannot be executed by the BOCC without the proper insurance in place.

Q6. If a person has several years of experience working as a director of a child care center, does this qualify them to fill in the role of Provider's program manager? The candidate also has 4 years of experience working at a homeless shelter.

A: No. The program manager must have a minimum of three years' experience as a program manager in child welfare or mental health.

Q7. Will you accept more than one reference from a customer (i.e. contracting department and division supervisor)?

A: Yes.



Exhibit IX - 2016 Provider Performance Outcome Measures- Group Home- SORC

Objective	Measurement - Frequency	Reporting	Incentive
<p>1. Youth will experience academic success</p>	<p>a. Age appropriate youth will graduate from high school or earn a General Equivalency Diploma (GED) - <i>Annual</i></p> <p>b. Youth will be promoted to the next grade level - <i>Quarterly</i></p>	<p>Data Collection- Provider will submit reports to confirm achievement of performance measure.</p> <p>Documentation should include the child’s name, dates of placement and a copy of Diploma, GED certificate and/ or final grade report reflecting grade level promotion.</p> <p>Child must be both enrolled with the provider a minimum of 90 days, and; Child must be enrolled in placement with the provider at the end of the school year for item (b) or at any time during the contract year to qualify for the incentive payment related to achievement of a diploma or GED (a).</p>	<p>Provider will Provider will receive a \$500 incentive for each child who graduates from high school or earns a GED.</p> <p>Provider will receive a \$250 incentive for each child who is promoted to the next grade level.</p>
<p>2. Youth will increase involvement in pro-social activities</p>	<p>a. Youth will be involved in pro-social activities including extra-curricular activities, athletics, faith-based activities, dance, music, art, etc., consistently during the reporting period. Pro-social activities are tailored to the child’s interests, talents, abilities and values and will be documented in SORC Monthly progress reports for each child. -<i>Quarterly</i></p>	<p>a. Data Collection- Provider will document youth’s involvement in pro-social activities in Monthly SORC progress report. Provider will report data on how many children were involved consistently in pro-social activities at the end of the contract year.</p>	<p>Provider will receive \$250 per child involved consistently in pro-social activities during the contract year</p>
<p>3. Youth will experience positive discharges to a least restrictive setting.</p>	<p>a. Youth will successfully transition from group care to lower levels of community care according to their case plan goal. This will include Independent Living placement (IL),</p>	<p>a. Data Collection- Provider will produce data to support attainment of this outcome quarterly or by the end of the annual contract</p>	<p>Provider will receive \$250 for successfully transitioning a child into a lower level of care/ community</p>

Exhibit IX - 2016 Provider Performance Outcome Measures- Group Home- SORC

Objective	Measurement - Frequency	Reporting	Incentive
	<p>foster, kin, planned emancipation or return to parent. Youth must be maintained/ admitted to the group home for at least 90 days prior to discharge.</p> <p>- <i>Quarterly</i></p> <p>Providers will support this process through partnering with foster, IL, providers, Kin, family and other community partners around pre-placement visits, attending treatment team meetings, coordinating services and supports, etc. that will enhance the likelihood of successful placement for the child in a community setting.</p> <p>Unplanned discharges including requests for removal, elopement or unplanned emancipation will not qualify for achievement of this measure.</p>	<p>period.</p> <p>Documentation will include name of each youth, dates of enrollment and discharge type/location.</p> <p>b. Supportive planning and coordination efforts must be clearly documented in progress reports.</p>	<p>setting. Eligible youth must be maintained at a lower level of care for a minimum of 90 days with no return to a higher level of care.</p>

Provider must be in good standing as determined by PCSA who holds contract to be eligible for Incentive Payment.

Incentive Payments are based on populations specific to each custodial PCSA and are subject to availability of funds.

PCSA makes final interpretation and determination regarding achievement of outcome measures.