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**HCJFS REQUEST FOR PROPOSAL
EARLY INTERVENTION SERVICES**

ADDENDUM 2

Questions received after RFP Conference:

Q1. Is there any prohibition on the use/leverage of federal funds received in carrying out the services in this Contract?

A. Families referred by HCJFS will be TANF eligible and qualify for the services being requested in the RFP.

Q2. For clarification on the random assignment, is the intent simply to give services to the control group and no services to the other group?

A: The control group will be made up of clients who choose not to participate in the service. There will be no random assignment, as we will refer everyone who meets the criteria.

Q3. How many families should the winning bidder expect to serve per month?

A. We have an average of 200 families who meet the criteria enter the system monthly. Since the service will be voluntary, we are unable to predict with certainty how many people might take advantage of the services offered by the Provider.

Q4. What are the community or statewide outcome measures for success for this program?

A: The goal is to see an increase in the frequency and amount of child support payments and increased knowledge in the area of co-parenting by those receiving the service. There is no formal statewide or community measure for this program. Similar services are provided in other counties through grants such as the Parenting Time Opportunities for Children (PTOC) grant. The goal of the PTOC service is to address visitation time at the time the child support order is being set. The ultimate goal is to improve family relationships to increase compliance with child support orders.



Q5. Are there outcomes that are anticipated beyond an increase in child support (i.e. domestic violence, employment outcomes, etc.)?

A: The Provider should be able to provide data on participant outcomes for every intervention they recommend. However, the frequency and amount of child support payments will be the primary measure.

Q6. Is it a requirement that the staff member be housed at HCJFS?

A: No, this is not a requirement.

Q7. What is the expectation for addressing transportation barriers (page 5 of RFP)? Is this just transportation that supports visitation and payment of child support, or is this a more broad definition of transportation barriers?

A: The Provider should be able to assist with transportation to and from services being offered to the participants and administered directly by the Provider.

Q8. Who will be members of the control group and how will those individuals be selected?

A: Please see the answer to question 2.

Q9. Is the Provider expected to do an assessment of individuals in the control group?

A: No.

Q10. Is the Provider responsible for tracking outcomes of individuals in the control group?

A. No.

Q11. Are both the custodial AND the non-custodial parent required to participate in the program in order to be counted as a family/unit served?

A: No, as long as one of the parents is TANF eligible the family will qualify for service.

Q12. Will the Provider have access to delinquent non-custodial parents in the child support system?

A. We will be able to share information with a release of information signed by the participant.



Q13. Regarding evaluation, do you currently gather any data on the frequency of parental contact?

A: We do not currently gather data on the frequency of parental contact.

Q14. Section 1.2.2 – Service Components states the Provider will offer evidence-based assessments to a control group of participants. Who will recruit the control group? Will those in the control group be eligible to receive incentives?

A: This is incorrectly stated in the RFP. The Provider will offer evidence-based assessments to all referred participants. JFS will track the control group, who will be families who chose not to take advantage of the service. We are willing to work with the chosen Provider to more clearly define this process.

Q15. Section 1.2.2 – Service Components states outcomes include, but may not be limited to an increase in reported positive parenting time. Who is the informant?

A: The participant(s) would provide that information.

