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April 14, 2017

**HCJFS REQUEST FOR PROPOSAL  
EMERGENCY PLACEMENT SERVICES  
RFP #SC01-17R**

**ADDENDUM 1**

**Section 2.3 Budgets and Cost Considerations in the RFP, letter A currently reads:**

A. HCJFS anticipates services will begin approximately June 1, 2017. Provider must submit a Budget and a calculation of the Unit Rate for the initial Contract term that Provider understands will be used to compensate Provider for services provided. In addition, if Provider is requesting an increase in costs for renewal years 1 and 2, you must complete the data sheet in the budget that lists each budget line item with an estimated expense amount and percentage increase from the prior year. Budgets and Unit Rates must be submitted in the form provided as Attachment C. Contracts will be written for the initial term of one (1) year with two (2) one year options for renewal.

**Change to read:**

A. HCJFS anticipates services will begin approximately June 1, 2017 – December 1, 2017. Provider must submit a Budget and a calculation of the Unit Rate for the initial Contract term that Provider understands will be used to compensate Provider for services provided. In addition, if Provider is requesting an increase in costs for renewal year 1, you must complete the data sheet in the budget that lists each budget line item with an estimated expense amount and percentage increase from the prior year. Budgets and Unit Rates must be submitted in the form provided as Attachment C. Contracts will be written for the initial term of one (1) year with one (1) one year option for renewal.



Adult Services/421-LIFE • Cash Assistance • Child Care Services  
Child Support Services • Children's Services/241-KIDS • Employment and Training  
Food Stamps • Medicaid •

**Section 3.1 – Program Schedule has been revised. Remove this section from Emergency Placement RFP SC01-17R and replace with the following Program Schedule:**

### **3.1 Program Schedule**

ACTION ITEM	DELIVERY DATE
<b>RFP Issued</b>	<b>April 4, 2017</b>
<b>RFP Conference</b>	<b>April 13, 2017 1:30 p.m. – 3:30 p.m.</b>
<b>Deadline for Receiving Final RFP Questions</b>	<b>April 26, 2017, noon</b>
<b>Deadline for Issuing Final RFP Answers</b>	<b>May 5, 2017</b>
<b>Deadline for Registering for the RFP Process</b>	<b>April 26, 2017, noon</b>
<b>Deadline for Proposals Received by RFP Contact Person</b>	<b>May 19, 2017 no later than 11:00 a.m.</b>
<b>Oral Presentation/Site Visits – if needed</b>	<b>Week of June 12, 2017</b>
<b>Anticipated Proposal Review Completed</b>	<b>Week of June 12, 2017</b>
<b>Anticipated Start Date</b>	<b>June 1, 2017 – December 1, 2017</b>



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 Food Stamps • Medicaid • Mt. Airy Shelter • Tuberculosis Control