



**Board of Commissioners:**

Denise Driehaus, Chris Monzel, Todd Portune  
**County Administrator:** Jeff Aluotto, County Administrator

**Director:** Moira Weir

**General Information:** (513) 946-1000

**General Information TDD:** (513) 946-1295

[www.hcjfs.org](http://www.hcjfs.org)

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222 E. Central Parkway • Cincinnati, Ohio 45202  
(513) 946-1408 • Fax: (513) 946-2384  
E-mail: carsos01@jfs.hamilton-co.org

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**HCJFS REQUEST FOR PROPOSAL SC01-17R  
EMERGENCY PLACEMENT SERVICES**

**ADDENDUM 3**

**Questions asked after RFP Conference:**

- Q1.** Section 2.2.1 Program Components reference us back to Section 1.2.2. A handful of the questions have reference numbers that are not in Section 1.2.2. For example, questions 3 and 5 reference question #26; question 6 references #25; question 9 references #19. Please clarify?
- A.** Both references to #26 should be #23. Please disregard #19 in question 9.
- Q2.** Please explain how question #4 under Licensure, Administration and Training (page 18 of the RFP) differs from questions 1 and 2 in the Staff information section directly above?
- A.** Please remove question #4 under Licensure, Administration and Training.
- Q3.** Is the fourteen day time limit part of the contract or is this a proposed time limit? What happens if HCJFS cannot find a permanent placement at the end of the 14 days?
- A:** Proposed time limit.
- Q4.** Will emergency placements affect our change in placement outcomes or is it separate?
- A:** Separate statistics will be kept for this category of programming. However, the outcome goals are all in line with child welfare outcomes and should be congruent with one another.



**Q5.** Regarding family assessment, what if the birth family is unwilling to cooperate? Secondly, will HCJFS be providing the contact information for the birth family?

**A:** HCJFS will be providing information on birth family. Family engagement strategies will be key to engaging families in time of crisis.

**Q6.** Will HCJFS share the results of the safety assessments that you conduct? If so, will the selected Provider(s) have access to this information at the time of referral?

**A:** HCJFS will share appropriate components of the safety assessments with Providers at the time of referral. As this will be an emergency placement, much of the safety assessing will still be in progress.

**Q7.** Can we budget a separate amount for our child, parent and family assessments, or should this be part of the unit rate?

**A:** You may budget for formalized assessments separately but much of what we are asking for will not be billable separately. We are asking to better understand the children/family on a day to day basis, i.e.: strengths, concerns, likes, dislikes, etc. that will be gathered through observations and interactions.

**Q8.** On page 18 of the RFP, it appears there is duplication in questions under the staffing section (2 & 3) and the licensing section (3 & 4). Is this an error or should we answer in both places?

**A:** Refer to question 2 of this Addendum.

**Q9.** What distinguishes a same day placement versus an emergency placement?

**A:** We will identify if it is emergency vs same day. Please see Section 1.2.2 #2 of the RFP.

**Q10.** Will the children coming into emergency placement only be children new to the HCJFS system?

Or will they also be children who are disrupting from a residential treatment placement?

Or will they also be children who are disrupting from a foster care placement?

**A:** It would be our thought that children placed in the emergency beds would be new children to HCJFS. However, HCJFS would reserve the right to use a bed for any child in an emergent situation.

