



**Board of Commissioners:**

Denise Driehaus, Stephanie Summerow Dumas, Victoria Parks

**County Administrator:** Jeff Aluotto, County Administrator

**Director:** Moira Weir

**General Information:** (513) 946-1000

**General Information TDD:** (513) 946-1295

[www.hcjfs.org](http://www.hcjfs.org)

222 E. Central Parkway • Cincinnati, Ohio 45202

(513) 946-1408 • Fax: (513) 946-2384

E-mail: [sandra.carson@jfs.ohio.gov](mailto:sandra.carson@jfs.ohio.gov)

February 24, 2020

**HCJFS REQUEST FOR PROPOSAL  
INDEPENDENT LIVING SERVICES  
RFP SC01-20R**

**ADDENDUM 2**

**Providers in attendance at RFP Conference:**

CHOICES  
Discovering New Paths, LLC  
Hearne House, Inc.  
Kelly Youth Services, Inc.  
Lighthouse Youth & Family Services  
NECCO

One Way Services for Youth  
Perimeter Healthcare  
Pressley Ridge  
St. Joseph Orphanage  
Step Higher, Inc. – Nella's Place  
Unified Dwelling, LLC

**Questions asked during RFP Conference:**

- Q1.** Our current ILP contract expires prior to 8/1/2020. Will we receive an extension on our current contract if awarded the new contract?
- A.** Yes, your Contract Specialist will be reaching out for any contracts that expire prior to 8/1/2020.
- Q2.** What is the average stipend given to youth in currently active contracts? What range or amounts does HCJFS expect to see in our proposals?
- A.** We cannot easily obtain this information. Propose what is reasonable for your location and based upon what necessities you provide to the youth.



- Q3.** Will HCJFS consider the budget being proposed in this RFP process on its own, or will it be taken in comparison to the current contract per diem?
- A.** This will be looked at on a case-by-case basis, but 3% is the guideline.
- Q4.** Are there any expected program changes to ILP as a result of the implementation of the My First Place program?
- A.** My First Place IL is a separate program.
- Q5.** Should documents in Section 2.6 and 2.7 be submitted with proposal or only if contract is awarded?
- A.** Section 2.6 – Financial Documentation does not need to be submitted with proposal. This documentation needs to be submitted if your proposal is accepted and prior to final approval by the Board of County Commissioners.
- Section 2.7 – Declaration of Property Tax Delinquency does not need to be submitted with proposal. If your proposal is accepted, this form must be submitted during Contract negotiation.
- Q6.** In proposal, where do you want the IL services grid?
- A.** After the cover sheet – Attachment A.
- Q7.** It appears pictures of apartments are not required – is this correct?
- A.** That is correct. Site visits will be conducted for this service.
- Q8.** Section 2.2.1 – Program Components – of the RFP, for question 9, what do you mean by “create capacity”?
- A.** How are you going to get it all done.
- Q9.** Section 2.2.1 – Program Components – of the RFP, for question 16, do we decide which evaluation criteria to include or do you have areas you would like us to address here?
- A.** Use what you have and what is relevant.



**Q10.** Section 1.2.2 – Service Components – of the RFP, 7(l), is the expectation that Providers only visit youth 2 times per month (one in the apartment and one on the weekend)?

**A.** This is at a minimum.

**Q11.** Is the Daniel Memorial the only acceptable life skills assessment or can Providers detail a comparable assessment?

**A.** The Daniel Memorial is not required. A comparable assessment may be used.

**Q12.** For the site visits, do you want to visit our office or a youth's apartment?

**A.** For independent living, it is our desire to visit a youth's apartment. For semi-independent living, our desire may be to visit the office and SIL units.

**Q13.** Section 2.2.1 – Program Components – of the RFP, for question 19 regarding aftercare/post-discharge activities: can you elaborate on what you are looking for? Can we submit a rate to be paid for these aftercare services?

**A.** Examples would be educational program; employment or vocational programs involved in Cincinnati Works, Job Corps, etc.; and basic life skills being taught (i.e. budget, household and grocery shopping). General support that may be needed after a youth emancipates.

A rate cannot be submitted to pay for aftercare services since we will not have custody.

