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**HCJFS REQUEST FOR PROPOSAL  
SUMMER YOUTH EMPLOYMENT SERVICES RFP#SC0115-R**

**ADDENDUM 4**

Questions Received after RFP Conference

**Q1.** How many base of county youth were served last year?

**A: Active Youth participates: 854**

**Q2.** What was the criteria for successful completion for last year's vendor?

**A:**

1. Youth must meet all SYEP-PRC-TANF eligibility requirements to participate in program.
2. Youth must participate in all required trainings.
3. Youth must be registered in OMJ system and confirmation of their registration will be incorporated into the required monthly reporting.  
\*Note: Parental or legal guardian consent is required prior to registering a minor youth.
4. Youth must participate in the program required time frame and for the allocated hours in a paid worksite/employer site. \*If eligible, co-enrollment in WIA.
5. Youth must be paid for all hours worked.
6. Provider must have a detailed file tracking system designed to identify all youth participating in current program and all required documents as it relates to resources provided to each youth for program auditing purposes.
7. All approved youth demographics, employment documentation, employer survey, and youth participation survey data must be entered into to the SYEP state database by the designated deadlines.
8. All participants must complete their individual participant survey.
9. Employers complete evaluation survey on all participants.
10. All youth must be issued a certificate of completion at the end of the program.

\*2015 completion requirements



- Q3.** Please provide further clarification on the impact of OWF and Food Stamps with the addition of these wages to our youth and their families.  
Family assistance Letter #143 dated February 24, 2015 states that all wages will be considered as countable earned income for both food and cash assistance.  
Is there detailed guidance on how we can educate and assist youth and families in planning for this impact/change i.e. is there a reference or calculation guide for determination?

**A: Please see below countable income exceptions specified in Letter #143**

**Food Assistance:** Pursuant to rule 5101:4-4-19 of the Ohio Administrative Code, income received from the TANF Summer Youth Employment Program is considered countable earned income for the food assistance program, \*except for those food assistance participants 17 years old or younger who are enrolled in secondary school.—(income not counted against the family food stamp allotment)

**Cash Assistance:** Pursuant to rule 5101:1-23-20 of the Ohio Administrative Code, earnings received from participation in the TANF Summer Youth Employment Program are countable in determining Ohio Works First eligibility and level of benefits when the participant is a minor parent or does not meet the definition of a minor child. \*Income received from the program by non-parent minors who meet the definition of a minor child (because the minor is either under 18 years of age, or is age 18 and attending high school full time) is excluded from the determination of Ohio Works First eligibility for the family.

- Q4.** If this program allows for up to 30% training hours, can the program not be considered a training and job readiness so that wages would not impact cash or food assistance?

**A: At this time, all paid training as part of SYEP program will be considered earned income.**

- Q5.** RFP states that whenever possible individuals should be co-enrolled in WIA. Do you mean youth or adult WIA? Who are the vendors for youth and adult WIA that you recommend we partner with for this to occur?

**A: The SYEP program staff will advise/assist the selected vendor on how this process will work.**

- Q6.** Are there guidelines for employers to use when determining if they have the ability to bring on youth for the summer?

**A: The expectation is for the selected provider to develop their own work site agreements. Please keep in mind these agreements must be in accordance with all child labor laws and regulations.**

- Q7.** The RFP allowable costs: “payments to employers for wages (at no higher than \$10.00 per hour) and fringe benefits.” Does the Provider pay the youth directly, or does the Provider pay the employer?

**A: The Provider will be responsible for paying the youth directly.**

