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May 1, 2015

**HCJFS REQUEST FOR PROPOSAL
INTENSIVE FAMILY INTERVENTION SERVICE AND
INTENSIVE FAMILY RESTORATION SERVICE MODELS**

ADDENDUM 3

Providers in attendance at RFP Conference:

Agape for Youth
All For You 126, Inc.
Beech Acres Parenting Center
Lighthouse Youth Services, Inc.
National Youth Advocate Program

NECCO
Ohio Guidestone
Ohio MENTOR
Pressley Ridge
Specialized Alternatives for Youth
Women With A Vision

Questions asked during RFP Conference:

***Note:** The quoted number of 47+ of families served in IFIS through Lighthouse Youth Services was in one year; not 2012 – 2014 over two years. Closer to 2 times that number.

Q1. May we have HOPE for Children & Family write a letter of reference?

A: Yes, a letter of reference from HOPE staff is allowable. Letters from HCJFS or HCJFS employees are not allowable.

Q2. Who currently has contracts?

A: IFIS – Lighthouse Youth Services. IFRS – Beech Acres Parenting Center.

Q3. How is Medicaid to be leveraged?

A. Any Medicaid eligible services should be billed to Medicaid first.



- Q4.** If we want to respond to both IFIS and IFRS, should we submit one or two proposals?
- A.** If Provider will be responding to both IFIS and IFRS, have both services in one (1) proposal. Also, both services should be on one budget. There are columns for each program for the budget.
- Q5.** How soon would we get referrals for the IFRS contract?
- A.** Contract start date is anticipated to be September 1, 2015 – December 1, 2015. Referrals will be made shortly thereafter.
- Q6.** You said if we are applying for both we need 2 proposals. Does that mean 2 budgets?
- A.** Please see response to Question 4.
- Q7.** How many agencies will be providing services?
- A:** There is no set number of agencies selected to provide services. Currently, there is one agency providing IFIS and one agency providing IFRS.
- Q8.** If need to have worker within 24 hours, when or is an agency able to be at capacity?
- A.** Families referred for IFIS have urgent needs for interventions. While we understand unforeseen circumstances may impact capacity, we do expect bidders to be equipped to respond to families within the required contract parameters. The budget and historical service numbers are provided to help you determine staffing levels and program costs.
- Q9.** How does JFS identify a family for these services?
- A:** Please see attachment H in the Request for Proposals.
- Q10.** HCJFS may close a case before family is discharged from services?
- A:** Yes.
- Q11.** What is the funding amount for IFIS and IFRS (each)?
- A.** IFIS - \$250,000.00. IFRS - \$250,000.00.
- Q12.** What do you deem as a “small” caseload?
- A.** Provider must be able to meet all needs of scope, Caseloads should allow staff providing the service to be responsive and available to the individual needs of family. Provider should be providing the majority of direct service.



Q13. What is your expectation as far as recommendation related to custody/placement?

A. Provider must be able to make recommendations as it relates to safety, well-Caseloads should allow staff providing the service being and permanency for the child.

Q14. Does mental health intervention time count in the 5 hour minimum?

A: Yes.

Q15. When will the Excel budget worksheets be sent to agencies to work on to utilize?

A: The budget and Cover Sheet are attachments to this e-mail.

Q16. As a respite Provider, we may use considered a sub-contractor? Should they be named on page 26, Section C?

A. Yes.

