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September 21, 2018

**HCJFS REQUEST FOR PROPOSAL  
MEDICAL CONSULTATION SERVICES  
RFP SC02-18R**

**ADDENDUM 1**

**Section 3.7 of the RFP – Provider Examination of the RFP – paragraph 3 currently reads:**

If Providers discover any ambiguity, conflict, discrepancy, omission or other error in this RFP, they shall immediately notify the RFP Contact Person no later than 11-6-17 of such error in writing and request clarification or modification of the document. Modifications shall be made by addenda issued pursuant to Section 3.8, Addenda to RFP. Clarification shall be given by fax or e-mail to all parties who registered for the RFP, Section 3.3, without divulging the source of the request for same.

**Change to read:**

If Providers discover any ambiguity, conflict, discrepancy, omission or other error in this RFP, they shall immediately notify the RFP Contact Person no later than September 28, 2018 of such error in writing and request clarification or modification of the document. Modifications shall be made by addenda issued pursuant to Section 3.8, Addenda to RFP. Clarification shall be given by fax or e-mail to all parties who registered for the RFP, Section 3.3, without divulging the source of the request for same.



Adult Services/421-LIFE • Cash Assistance • Child Care Services  
Child Support Services • Children's Services/241-KIDS • Employment and Training  
Food Stamps • Medicaid •

**Remove Section 2.3(A) of the RFP – Budgets and Cost Considerations - in its entirety and replace with the following:**

- A. HCJFS anticipates services will begin approximately March 1, 2019. Provider must submit a Budget and a calculation of the Unit Rate/Cost Reimbursement for the initial Contract term that Provider understands will be used to compensate Provider for services provided. In addition, if Provider is requesting *an increase in costs for renewal years 1 and 2, you must complete the data* sheet in the budget that lists each budget line item with an estimated expense amount and percentage increase from the prior year. Budgets and Unit Rates/Cost Reimbursement must be submitted in the form provided as Attachment C. Contracts will be written for the initial term of one (1) year, with two (2) one-year renewal options.

*For renewal years, any increases in Unit Rates/Cost Reimbursement will be at the sole discretion of HCJFS, subject to funding availability and Contract performance, and will be limited to no more than 3% of the Rates/Reimbursement of the prior term. HCJFS does not guarantee that the Rates/Reimbursement will be increased from one Contract term to the next. Nothing in the RFP shall be construed to be a guarantee of any Unit Rate/Cost Reimbursement increase.*



**Section 1.2 of the RFP – Scope of Service – paragraph 2 currently reads:**

The desired Medical Services Program will be designed to work hand-in-hand with assigned CPS professionals, families, and other community stakeholders, to continue and strengthen collaboration of CPS and the medical field. The program must be provided by competent, trauma certified healthcare professionals, with knowledge of the child protection system, who Partner with CPS professionals to:

**Change to read:**

The desired Medical Services Program will be designed to work hand-in-hand with assigned CPS professionals, families, and other community stakeholders, to continue and strengthen collaboration of CPS and the medical field. The program must be provided by competent, trauma-informed healthcare professionals, with knowledge of the child protection system, who Partner with CPS professionals to:

