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September 1, 2017

**HCJFS REQUEST FOR PROPOSAL
VISITATION SERVICES
RFP SC04-17R**

ADDENDUM 2

RFP Conference Attendees:

Beech Acres Parenting Center
Buckeye Ranch, The
Family Nurturing Center
Focus on Youth, Inc.

Healing Hearts
JusticeWoks YouthCare, Inc.
Mt. Calvary Kidz
Necco
SAFY

Questions asked during RFP Conference:

Q1. These are new services, at least newly designed to address this need in a very different manner. Do you believe 3 weeks is sufficient time to allow the community Providers to create new and innovative approaches that will best serve our community? The RFP timeline seems too brief to allow quality.

A. Yes.

Q2. What are the expectations regarding capacity for each individual Provider Chosen?

A. This is outlined in the RFP. This should be addressed in the each agency's response and bid proposal.



Adult Services/421-LIFE • Cash Assistance • Child Care Services
Child Support Services • Children's Services/241-KIDS • Employment and Training
Food Stamps • Medicaid •

- Q3.** Please clarify again, can a Provider facilitate community and family home locations for visits, but not facilitate a facility visit?
- A.** Desire is for a full continuum, including both the locations of the visits (community or site) and the intensity of visitation (therapeutic, supervised or monitored), as based on the teams' assessment of the family and included in the visitation plan.
- Q4.** In reference to use of subcontractors, does the requirement to submit a letter of intent and be approved by HCJFS apply to agencies seeking to subcontract, as well as independent contractors?
- A.** Yes, if they are going to be delivering any services described in the RFP.
- Q5.** Are there any required trainings for visitation staff?
- A.** Please see training proposal outlined in RFP.
- Q6.** Does security personnel need to be a police officer?
- A.** No.
- Q7.** Regarding location(s) - wanting multi-Provider model. Must Provider also have multiple locations or sites/offices?
- A.** No.
- Q8.** Where would HCJFS like offices? Downtown, community in Hamilton County?
- A.** Location(s) should be convenient for clients
- Q9.** Will HCJFS consider new Providers setting up offices who do not have services? Will this deter selection?
- A.** HCJFS would consider and would not be a deterrent.
- Q10.** How often will training occur (i.e. frequency)?
- A.** Provider to submit in proposal.



- Q11.** For the program manager experience, can the experience be with similar work with child welfare-involved families, or does it have to be specific to visitation?
- A.** Yes, experience in child welfare is accepted.
- Q12.** Evidence-Based is a very specific term. Will you consider Research-Based or Emerging Best Practices?
- A.** The Provider would develop or select a curriculum that is on the continuum of evidence-based that includes research based or emerging best practices.
- Q13.** How will you determine level of care?
- A.** See Addendum 1 question 24.
- Q14.** Are you differentiating between therapeutic, center-based services and regular supervised center-based services?
- A.** See Addendum 2 question 3.
- Q15.** Will you be open to selecting a Provider to facilitate the training component without also providing visitation services?
- A.** Yes.
- Q16.** Will you mandate all foster parents to receive training?
- A.** Yes.
- Q17.** Can training be provided in group and individual sessions?
- A.** Yes. Outline your training in your proposal.
- Q18.** Do you believe therapeutic visitations will be Medicaid billable? Medicaid is specific that it doesn't cover child welfare.
- A.** The Provider will be responsible for submitting any proposed services to Medicaid for billing if desired but not required.
- Q19.** Will HCJFS need to approve all visitors (extended family, friends, coach, etc.)?
- A.** Yes.



- Q20.** If submitting early, may we contact you to arrange drop off time?
- A.** Yes, contact RFP Contact Person, Sandra Carson. Refer to Section 3.2 of the RFP for contact information.
- Q21.** How many families are being served with the current contract?
- A.** Refer to Section 1.2.1 – Population – of the RFP.
- Q22.** What role do foster parents play in the visitation process?
- A.** Foster parents play a significant role in visitation services.
- Q23.** How will families be assessed for whether therapeutic, on-site visits or supervised on-site visits are needed?
- A.** Please see Addendum 1 question 24.

