

July 21, 2020

**HCJFS REQUEST FOR PROPOSAL
 WORK PARTICIPATION SERVICES
 FOR OHIO WORKS FIRST (OWF)
 CASH RECIPIENTS
 RFP SC05-20R**

ADDENDUM 1

Replace Section 3.1 of the RFP in its entirety with the following Program Schedule:

3.1 Program Schedule

ACTION ITEM	DELIVERY DATE
RFP Issued	June 12, 2020
Deadline for Receiving Final RFP Questions	July 10, 2020, noon
Deadline for Issuing Final RFP Answers	July 24, 2020
Deadline for Registering for the RFP Process	July 10, 2020, noon
Deadline for Proposals Received by RFP Contact Person	On or before August 7, 2020, no later than 11:00 a.m.
Anticipated Proposal Review Completed	Week of August 17, 2020
Anticipated Start Date	January 1, 2021



The cover of the RFP currently reads:

RFP #SC0S-20R

Change to read:

RFP #SC05-20R

- Q1.** I am currently in the sanitation business. I am a start-up company and I have not contracted with anyone before. If I were to do this it would be my first time, if selected. Is there anything that would disqualify me for providing services to the state/county even though I'm considered a start-up?
- A.** No. Hamilton County Job & Family Services seeks services designed to provide all necessary aspects of TANF OWF self-sufficiency activity coordination.
- Q2.** Is there an expected length of time / number of hours for the "job readiness program" element?
- A.** There is. Please read and review the Work/Self-Sufficiency Activities Plan in Attachment H of the RFP.
- Q3.** Do all job readiness hours count towards the required hours of participation?
- A.** All work-eligible individuals are limited to 4 consecutive weeks; 6 total weeks in 12 months —180 hours are the maximum number of hours allowed within 12 months.
- Q4.** RFP mentions goal of getting GED/HS Diploma – are hours spent working on GED/HS Diploma counted towards participation rate?
- A.** If the GED/HS diploma is paired with a core assignment, then up to 10 hours is the maximum assigned to GED that can count towards participation. Education directly related to employment in the case of a recipient who has not received a high school diploma, or a certificate of high school equivalency is defined as education related to a specific occupation, job or job offer.
- Q5.** Is there an expectation for the # of days to accept or decline a referral? (like 2 days to accept or decline a referral?)
- A.** Assessment referrals are scheduled for an appointment in a shared database by Hamilton County JFS Eligibility Technicians, following their completion of the applicant or recertification interviewing process. All work eligible OWF-TANF applicants and recertification customers are required to participate in a work participation activity or assignment.



- Q6.** On page #16 under #4 Measurement – clarification on what is meant by the “days out” report (e.g., is that a report on the assessment appointments scheduled for the week?)
- A.** Customer assessments occur within 5 to 10 days of the OWF application/reapplication interview.
- Q7.** RFP mentions supporting individuals in obtaining an industry recognized credential – should provider budget \$ for paying for training/tuition related to earning credential? (or is there other funding for that?)
- A.** The Provider should budget for this.
- Q8.** Clarification of program year / page 21 mentions program starting on 1/1/21 -- is the budget/program year the calendar year (e.g., 1/21 – 12/21?)
- A.** The budget/program year is commensurate with the calendar year. Original contract term will be January 1, 2021 through December 31, 2021, first optional renewal will be January 1, 2022 through December 31, etc.
- Q9.** How many WEP sites does the current Provider have?
- A.** Approximately 50 to 60 WEP sites.
- Q10.** How many participants were served by current Provider last FY?
- A.** Please review the Work Participation Data, section I, of the RFP.
- Q11.** How many job placements were made by current Provider last FY?
- A.** There were 184 job placements made via the Ohio Works Incentive Program (OWIP), which ended 6/30/2020. 616 customers obtained employment while in the program, although not all of these were placements, some found the employment themselves. For the FY there was an average of 522 customers employed monthly either at the time of admission or while in the program.
- Q12.** How many job placements were maintained for 90 days or longer by current Provider last FY?
- A.** There were 114 OWIP customers that maintained employment over 90 days.
- Q13.** Out of the total # served last FY, how many pursued an industry recognized credential?
- A.** There were 109 customers who either obtained a GED, a high school diploma, an industry certification, a college degree, or completed a year of college.



Q14. What is the total budgeted amount of the current Provider for last FY?

A. The total budgeted amount for January 1, 2020 through December 31, 2020 is \$3,788,513.00.

Q15. Is there an unlocked excel budget template available to use that can be forwarded?

A. The unlocked Excel budget is included as part of this addendum.

Adult Protective Services (421-LIFE) • Cash & Food Assistance • Medicaid • Child Care Services
Child Support Enforcement • Children's Services (241-KIDS) • Workforce Development



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