



Board of Commissioners:

Greg Hartmann, Chris Monzel, Todd Portune

County Administrator: Christian Sigman

Director: Moira Weir

General Information: (513) 946-1000

General Information TDD: (513) 946-1295

www.hcjfs.org

222 East Central Parkway • Cincinnati, Ohio 45202
(513) 946-1408 • Fax: (513) 946-2384
Email: carsos01@jfs.hamilton-co.org

February 26, 2014

**HCJFS/BCCS REQUEST FOR PROPOSAL
INDEPENDENT LIVING SERVICES RFP#SC0713-R**

ADDENDUM 2

Questions Received During RFP Conference

Q1. If aftercare services are provided, can we bill for the daily contracted IL rate?

A: No, aftercare services are provided at no charge up to 90 days post-discharge. If you are providing temporary housing, this is a separate service.

Q2. If scattered sites only, but we purchase building, do we include in our proposal?

A: Yes.

Q3. When a youth emancipates then becomes homeless, are we to provide services?

A: If youth is emancipated, youth is not eligible for services within this RFP.

Q3. When a referral is made, is there a certain time frame apartments need to be available?

A: Timeframes will vary based on the individual needs of the youth.

Q4. Can males and females be in the same site?

A: No. Males and females cannot be roommates. It is possible that males and females will be in separate apartments within the same dwelling/building.

Q5. Is there a standard amount of time a child stays?

A: This varies case by case.



Q6. Regarding aftercare, if a youth becomes homeless and comes back, is this a new referral?

A: No, aftercare services can be provided up to 90 days without a new referral.

Q7. Will supportive services be billed to the Counties?

A: Supportive services should be included in your budget.

Q8. RFP page 28, PP – Outcome reports for entire agency service populations or specific to independent living youth served?

A: For independent living youth being served.

Q9. Does the youth have access to savings account?

A: Yes, with approval of the treatment team.

Q10. Should we do drop-in visits?

A: Yes.

Q11. On page 10, number 7, it states that personal care items are to be provided. How much funds are to be allocated each month for these items?

A: Varies case by case depending on the needs of the youth.

Q12. Can youth be placed in a house that provided each with their own bedroom but share kitchen and bathroom?

A: Yes. This would be considered shared/semi-independent living.

Q13. RFP page 12, 9 – Computers and internet access: if in scattered-site apartment, does a computer have to be on-site 24/7 or does access during worker visits count as appropriate?

A: Computers and internet access need to be available on site unless otherwise decided by the treatment team, including the caseworker.

Q14. If a child isn't eligible for CPST due to not receiving Medicaid because of age or another agency is authorized for the service, should we bid a separate case rate for aftercare services; or build the cost into the IL bid?

A: Build the cost into your bid.



Q15. Identifying actions against our organization over the past 2 years that included CAPS....is this for all of our sites across all 4 states or just for the Cincinnati office?

A: For the state of Ohio.

Q16. Is there a requirement or amount of living stipend?

A: No.

Q17. Are personal care items required at placed and on-going; or just at initial placement?

A: Both.

Q18. Computer and internet access: can this be made available at our office or via an I-pad that is brought out weekly; or does it need to be made available at all times at the apartment?

A: An I-pad is acceptable, but access should be available in each unit unless otherwise decided by the treatment team.

Q19. Provide clarification on visitation requirements. One area says 2 hours face-to-face weekly at a minimum; another area says 2 contacts face-to-face at apartment and one on the weekend per month. Is it 2 hours/week or 2 contacts/month?

A: Refer to 1.2.2 (10)(f) Minimum of two face to face contacts in the apartment monthly and one contact occurring on a weekend during the monthly episode of care unless otherwise specified in the treatment plan and approved by PCSA. This is a minimum and providers should determine frequency of visits based on the needs of the youth. Providers are also expected to have contact with the youth outside of the apartment. There are also additional requirements for semi-independent living/shared housing: staff should have staff on the premises from 11am-8am and make weekly contact with the youth in their unit between the hours of 4pm-10pm.

Q20. B on page 31 – Is this our internal costs or what costs we charge to you?

A: Not exactly sure what you are asking, but the costs listed in “B” on page 32 are the expenses that will encompass costs that make up the unit rate that you charge us.



Q21. Can a county GAL give a customer reference letter?

A: Yes.

Q22. What is the total appropriation for this contract?

A: It depends on your budget. There isn't a cap and each provider will be different.

Q23. How much of the budget do the participants bring to the program?

A: None.

Q24. What was aggregate spent on this contract in prior 3 years?

A: Please see attached.

Q25. Can we provide a cell phone rather than a land-line if we provide unlimited voice minutes and texts? We feel like the youth need this for safety in the community and being able to get a hold of them when they are not home.

A: A land-line is required in addition to a cell phone.

Q26. Is Daniel Memorial still required?

A: The results should be incorporated in to treatment planning.

Q27. No Terrorist form this time around?

A: The form is no longer required.

Q28. Did you say mileage should be less than IRS rate?

A: It must be less than or equal to IRS rate.

Q29. What is the population mix between:

1-A – scattered site/shared

1-B – SIL

1-C – Temporary

1-D – Supportive.

A: The populations are described in the RFP for each county. Temporary and Supportive are new arrangements so we have no numbers at this time.

