



Board of Commissioners:

Denise Driehaus, Stephanie Summerow Dumas, Victoria Parks

County Administrator: Jeff Aluotto, County Administrator

Director: Moira Weir

General Information: (513) 946-1000

General Information TDD: (513) 946-1295

www.hcjfs.org

222 E. Central Parkway • Cincinnati, Ohio 45202

(513) 946-1408 • Fax: (513) 946-2384

E-mail: sandra.carson@jfs.hamilton-co.org

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**HCJFS REQUEST FOR PROPOSAL
SUMMER YOUTH EMPLOYMENT PROGRAM (SYEP)
RFP SC10-19R**

ADDENDUM 3

Questions asked after RFP Conference:

Q1. As the online application opens early March:

- Can a billable marketing strategy coincide with the opening of the online application in early March?
- How quickly can the selected Provider engage youth in next steps and invoice for services?

A. Billable marketing can begin on March 15, 2020. Services to youth can not begin prior to 6/1/2020.

Q2. Is there capacity to engage youth earlier (i.e. training) in order to avoid end-of-school-year activities that occur in the month of May in order to maximize the on-the-job experience?

A. We cannot commit to that at this time but would be willing to consider it in the context of your fuller proposal.

Q3. Can incentives be used for job readiness training prior to employment?

A. Incentives may be “paid to youth for achievement of tangible and high-value outcomes such as on-going employment, vocational certifications, or similar”. Please feel free to propose specific incentive goals, documentation, and dollar figures that meet that general description.



Q4. Due to the high level of wage subsidies in this grant, roughly 55% of the budget, could Provider use a TDC (total direct cost) base and an admin rate of 10% instead of the MTDC (modified total direct cost) base?

A. For clarification, no less than fifty percent (50%) of costs billed to this contract must reflect actual monetary payments to participating youth or to referred employers as wage subsidies. This figure can include wages and incentives. It can not include costs for staffing, administration, occupancy, supplies, or similar.

Q5. If Provider has an HHS approved MTDC rate of 17.77%, can that be used or is admin rate capped at 15%?

A. No. Our cap is 15%.

